

# Great River Region of the Christian Church (DOC) Associate Regional Minister (Louisiana) Profile Description

## Summary

Provide administrative and spiritual support to congregations in Louisiana in partnership with the Great River Region Staff and Regional Board.

## Qualities of an Associate Regional Minister

- Clergy with Standing in the Great River Region
- Ability to be present in congregations and with ministers on behalf of the Region. Sundays, special events
  - **If the Associate Regional Minister is a congregational pastor, he/she may delegate congregational visitations**
- Ability to build trusting relationships with clergy / laity
- Commitment to maintain strict confidentiality
- Demonstrate strong communication and listening skills
- Willingness to work as part of a team

## Responsibilities

- Be active in the ministry of the Region and be aware of programs, constituency groups, and ministries
- Visit a congregation each month, be aware of special events
  - **If the Associate Regional Minister is a congregational pastor and unavailable on Sundays, this can be delegated**
- Make regular contact with clergy and congregations
- Provide pastoral care for clergy and families, refer critical situations to Regional Elder over the respective shepherding group and/or the Executive Regional Minister
- Participate in weekly staff meetings and board meetings
- Provide activity reports to Regional Minister
- Facilitate clergy peer groups in collaboration with Regional Minister
- Facilitate communication and fellowship between and among congregations in District
- Facilitate communication between congregations and the Region
- Work with the Long-Range Planning Team in developing programs to strengthen congregations and for leadership development
- Encourage participation by clergy and laity in training opportunities
- Participate in annual retreat with Associate Regional Ministers, Staff, and Executive Regional Minister

## Compensation

Associate Regional Ministers will be paid a stipend and reimbursed for travel and meal expenses. The job consists of a 20-hour work week and mileage reimbursement according to IRS Standards.

## Reporting

The position reports directly to the Executive Regional Minister. The Executive Regional Minister retains responsibility for search and call, clergy misconduct, and crisis/conflict management within congregations. The position will be reviewed annually based on performance and funding capabilities.